

PRIDE - Deputy Head of Wardrobe Job Description

Job title: Deputy Head of Wardrobe

Responsible for: Wardrobe Assistants and Dressers

Reports to: Head of Wardrobe

Salary: above SOLT/BECTU minimum

Probationary Period: 12 weeks

Contract: Initially fixed term, thereafter open-ended for the life of the production. Performances are 6 days per week, evening and weekend work will be required

Terms and conditions: As per the SOLT/BECTU agreement

Start date: October 2026

Location: Bridge Theatre, London

Performance schedule: Monday to Saturday evening performances (at 7:30pm) and 2:30pm matinees on Thursday and Saturday.

Preferred experience: Significant professional experience in an equivalent role on a large-scale commercial musical.

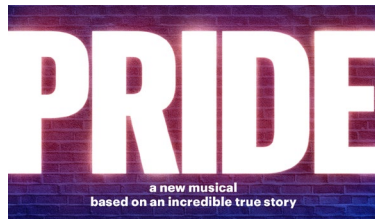
Personal attributes: High level of self-awareness, empathy, integrity and confidentiality, detail orientated, strong communication and organisational skills, ability to work as part of a team as well as individually, a flexible approach to working unsociable hours, a positive attitude and a sense of humour.

KEY RESPONSIBILITIES

Key responsibilities include:

PRODUCTION & TECHNICAL

- under the supervision of your Head of Department, maintaining the production as instructed and dictated by the artistic requirements and direction of the production;
- working alongside your team, other technical departments, Company Stage Management, stage management, the acting company, resident creative team members and theatre staff to ensure the efficient flow of information as necessary for the smooth running of the show;
- assisting with the operation and maintenance of all equipment used by your department, including equipment checks prior to each performance, as requested by your Head of Department;
- assisting with the preparation and maintenance of all costumes and equipment required by your department, including checks prior to each performance;
- acquiring a familiarity with all plots/tracks within your department so that you are able to provide holiday or absence cover for other members of your department as required;
- attending all rehearsals, show calls, maintenance calls, get-ins, fit-ups and get-outs as required by your Head of Department or the Company Stage Management, including emergency calls in the event of equipment failure or other incident, particularly if there is a risk of the cancellation of a performance;



- having an awareness of understudy and swing performances ahead of each performance and making necessary adjustments, if any;
- providing services as are customarily provided by the Deputy Head of Wardrobe in relation to the production of a first-class musical;

MANAGEMENT & HR

- deputising for the Head of Wardrobe in their absence, if requested;
- assisting in the day-to-day management of the Wardrobe department;
- working with the Head of Department to supervise all technical staff during performances and rehearsals and ensuring that staff are adequately briefed and/or rehearsed to run rehearsals and performances efficiently;
- assisting in the training of any new staff within the department;
- assisting your Head of Department in compiling and keeping updated cue sheets and other relevant show paperwork;
- having a practical understanding of the Producer's employment policies and demonstrating a willingness to comply with these policies;

HEALTH & SAFETY

- working in accordance with the Producer's health and safety policy, which may include working at heights, using appropriate safety equipment and clothing and attending any training deemed necessary;
- complying at all times with the rules and regulations in force at the venues under the control of the production;

FINANCE

- alongside the Head of Wardrobe, managing petty cash for your department and the timely placing of any orders for goods and equipment as approved by the Producer;

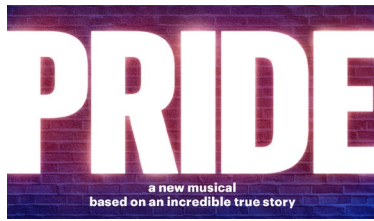
PR & EVENTS

- assisting with relevant logistics relating to the planning and delivery of all internal and external PR/publicity events and cast appearances, and social and digital media content capture;

And, any other duties as may be reasonably required in the course of your duties or as instructed by the Costume Designer, Costume Supervisor, Head of Department, Company Stage Management, Production Manager, General Managers or Producers from time to time.

This job description provides an overview of the role at the time it was prepared. It is not intended to be an exhaustive list of duties and may be reviewed and amended to reflect the evolving needs of the production.

To apply: please send a CV and a short covering letter outlining your suitability for the role to joinus@playfuluk.com with the name of show and role you are applying for, your name and where you saw the advert in the subject line.



To assist with the shortlisting process, please save your CV as a pdf, with the file name “‘First name’ ‘Last name’ – CV/Cover Letter”.

Please note that applications will be reviewed, and interviews arranged on a rolling basis, we reserve the right to not accept further applicants once a suitable candidate is found.

Playful is committed to building an inclusive workforce that reflects the diversity of the communities we serve. We welcome applications from people of all backgrounds and are committed to creating an accessible recruitment process.