

## Deputy Head of Wigs

**Job:** Deputy Head of Wigs

**Responsible to:** Head of Wigs

**Line Manager:** Company Manager

**Salary:** Above SOLT/BECTU minimum

**Probationary Period:** 12 weeks

**Contract:** Fixed term until November 2022 and thereafter on a rolling bases; performances are 6 days per week, evening and weekend work will be required

**Start date:** As soon as possible

**Location:** Lyric Theatre, London

**Preferred:** Minimum 2 years' experience as Deputy Head of Wigs on a large scale West End musical or equivalent.

**Personal Attributes:** High level of self-awareness, empathy, integrity and confidentiality, detail orientated, strong communication and organisational skills, ability to work as part of a team as well as individually, a flexible approach to working unsociable hours, a positive attitude and a sense of humour.

Your responsibilities as the Deputy Head of Wigs for the Production will include all the services usually required of the Deputy Head of Wigs for a first-class production of the scale of the Production, which you agree to carry out to the highest professional standard. For the avoidance of doubt, your responsibilities may include but will not be limited to:

1. under the supervision of your Head of Department, maintaining the Production as instructed and dictated by the artistic requirements and direction of the Production;
2. working alongside your team, other technical departments, stage management, the acting company, resident creative team members and theatre staff to ensure the efficient flow of information as necessary for the smooth running of the show;
3. attending all rehearsals, show calls, maintenance calls, get-ins, fit-ups and get-outs as required by your Head of Department or the Company Manager, including emergency calls in the event of equipment failure or other incident, particularly if there is a risk of the cancellation of a performance;
4. assisting with the preparation and maintenance of all wigs and make up and equipment required by your department, including checks prior to each performance, as requested by your Head of Department;
5. assisting with haircuts and the maintenance of cast hair styles as set by the creative team;
6. acquiring a familiarity with all plots/tracks within your department so that you are able to provide holiday or absence cover for other members of your department as required;
7. deputising for the Head of Department in their absence, if requested;
8. having an awareness of understudy and swing performances ahead of each show and making necessary adjustments, if any;
9. assisting your Head of Department in compiling and keeping updated cue sheets and other relevant show paperwork including the wigs and make up show running bible;
10. working in accordance with the Producer's Health and Safety policy, using appropriate safety equipment and clothing;

and any other duties as may be reasonably required in the course of your duties or as instructed by the Producer from time to time.

To apply, please send your CV with a short covering letter to [joinus@playfuluk.com](mailto:joinus@playfuluk.com) with your name and the role you are applying for in the subject line.

Please send your application by no later than 6pm on Friday 21<sup>st</sup> January 2022 but please note interviews may be held on receipt of suitable applications and we reserve the right to close the advert early, therefore early application is advised.

We are committed to a workplace culture that embraces equality, diversity and inclusion across all departments.

Please note all applicants must have the right to work in the UK.