

GET UP STAND UP! THE BOB MARLEY MUSICAL HEAD OF WIGS - JOB DESCRIPTION

Job: Wigs Assistant

Line Manager: Head of Wigs

Salary: Above SOLT/BECTU minimum

Probationary Period: 12 weeks

Contract: Fixed term until November 2022 and thereafter on a rolling basis; performances are 6 days per week, evening and weekend work will be required

Start date: As soon as possible

Location: Lyric Theatre, London

Preferred: Experience as Wigs Assistant on a large scale West End musical or equivalent.

Personal Attributes: High level of self-awareness, empathy, integrity and confidentiality, detail orientated, strong communication and organisational skills, ability to work as part of a team as well as individually, a flexible approach to working unsociable hours, a positive attitude and a sense of humour.

KEY RESPONSIBILITIES

Responsibilities for the Wigs Assistant for the Production will include all the services usually required of a Wigs Assistant for a first-class, large-scale production. Responsibilities may include but will not be limited to:

1. under the supervision of your Head of Department, maintaining the Production as instructed and dictated by the artistic requirements and direction of the Production;
2. working alongside your team, other technical departments, stage management, the acting company, resident creative team members and theatre staff to ensure the efficient flow of information as necessary for the smooth running of the show;
3. attending all rehearsals, show calls, maintenance calls, get-ins, fit-ups and get-outs as required by your Head of Department or the Company Manager, including emergency calls in the event of equipment failure or other incident, particularly if there is a risk of the cancellation of a performance;
4. assisting with the preparation and maintenance of all wigs and make up and equipment required by your department, including checks prior to each performance, as requested by your Head of Department;
5. assisting with haircuts and the maintenance of cast hair styles as set by the Creative team;
6. acquiring a familiarity with all plots/tracks within your department so that you are able to provide holiday or absence cover for other members of your department as required;
7. deputising for the Deputy Head of Department in their absence, if requested;
8. having an awareness of understudy and swing performances ahead of each show and making necessary adjustments, if any;
9. assisting your Head of Department in compiling and keeping updated cue sheets and other relevant show paperwork including the wigs and make up show running bible;
10. working in accordance with the Producer's Health and Safety policy, using appropriate safety equipment and clothing;

and any other duties as may be reasonably required in the course of your duties or as instructed by the Producer from time to time.

To apply, please send your CV with a short covering letter to joinus@playfuluk.com with your name and the role you are applying for in the subject line.

Please send your application by no later than 6pm on Friday 10th December 2021 but please note interviews may be held on receipt of suitable applications and we reserve the right to close the advert early, therefore early application is advised.

We are committed to a workplace culture that embraces equality, diversity and inclusion across all departments. Please note all applicants must have the right to work in the UK.