COME FALL IN LOVE – The DDLJ Musical – Deputy Head of Wigs Job Description

Job: Deputy Head of Wigs
Salary: Above BECTU / UKT minima
Probationary Period: 4 weeks
Contract: Fixed Term; performances are 6 days per week, evening and weekend work will be required.
Contract Dates: As soon as possible – 22nd June 2025 (dates subject to change)
Location: Rehearsals in London until Saturday 17th May with the performance venue being Manchester Opera House, Manchester

Preferred: Minimum 3 years' experience as a Deputy Head of Wigs on a large-scale West End musical or equivalent experience.
Personal attributes: High level of self-awareness, empathy, integrity and confidentiality, detail oriented, strong communication and organisation skills, ability to work as part of a team as well as individually, a flexible approach to working unsociable hours, a positive attitude and a sense of humour.

KEY RESPONSIBILITIES

Your responsibilities as the Deputy Head of Wigs for the Production will include all the services usually required of the Deputy Head of Wigs for a first class production of the scale of the Production, which you agree to carry out to the highest professional standard.

The whole company will be expected to work as a team and occasionally offer support to other departments. You may be asked to cover other departments' show plots in an emergency.

For the avoidance of doubt, responsibilities may include but will not be limited to:

- Under the supervision of your Head of Department, maintaining the Production as instructed and dictated by the artistic requirements and direction of the Production;
- Working alongside your team, other technical departments, stage management, the acting company, resident creative team members and theatre staff to ensure the efficient flow of information as necessary for the smooth running of the show;
- Attending all rehearsals, show calls, maintenance calls, get-ins, fit-ups and get-outs as required by your Head of Department or the Company Manager, including emergency calls in the event of equipment failure or other incident, particularly if there is a risk of the cancellation of a performance;
- Assisting with the preparation and maintenance of all wigs, make up and equipment required by your department, including checks prior to each performance, with an awareness of cast absences, understudy and swing performances, if any;
- Assisting with haircuts and the maintenance of cast hair styles as set by the Creative team;
- Acquiring a familiarity with all plots/tracks within your department so that you are able to provide absence cover for other members of your department as required;
- Deputising for the Head of Department in their absence, if requested;
- Assisting your Head of Department in compiling and keeping updated cue sheets and other relevant show paperwork including the wigs and make up show running bible;
- Working in accordance with the Producer's Health and Safety policy, using appropriate safety equipment and clothing;

- Having an awareness and understanding of the Producer's employment policies;
- Such other services as are customarily provided by the Deputy Head of Wigs in relation to the production of a first-class musical;
- Any other duties as may be reasonably required in the course of your duties or as instructed by the Head of Wigs, Hair and Make-Up Supervisor, Company Manager, Production Manager, General Managers or the Producers from time to time.

To apply: please send a CV and a short covering letter outlining your suitability for the role to joinus@playfuluk.com with the role you are applying for, your name and where you saw the advert in the subject line. **Please note that we will review applications and conduct interviews on a rolling basis until a suitable candidate is appointed.**

Please note all applicants must have the right to work in the UK.

We are committed to a workplace culture that embraces diversity and inclusion across all departments.